

# Sir John Nelthorpe School



## MOBILE PHONE PROCEDURE September 2019

### What is the new procedure?

Mobile phones are not permitted in any area of the school at any time. **This includes enrichment and intervention sessions unless authorised by the member of staff in charge.**

Any mobile phone seen will be immediately confiscated as it is a prohibited item.

A confiscated phone will be taken to the main reception at either site and sealed in an envelope and labelled. This will be placed in a safe place in the office (in the school safe if being left overnight) until a named contact in the child's school record comes to collect it. Identification will be needed to retrieve the phone from school to ensure its safety.

### References to SJN School policies:

- Online Safety
- Behaviour, Rewards and Sanctions
- Home School Agreement

Reference is also made to the use of mobile phones in the student planner.

## **Keeping children safe**

We have become increasingly concerned with the impact mobile phones have on our students' mental health and wellbeing. Students and parents alike echo the school's views. Whilst the vast majority of students manage their phone use sensibly, these concerns have led to a new Mobile Phone procedure at Sir John Nelthorpe School.

## **FAQs**

### **Will my child be given a first and second warning?**

*No, any mobile phone seen will be immediately confiscated as it is a prohibited item.*

### **What will happen to a confiscated mobile phone?**

*A confiscated phone will be taken to the pupil reception and sealed in an envelope and labelled. This will be stored safely until a named contact in the child's school record comes to collect it. At the point of submitting the phone, a message will be sent to the parent/carer of the child, stating that the phone will need to be collected. Proof of identification will be needed to retrieve the phone from the school to ensure its safety.*

### **How do I contact my child in an emergency?**

*The main school office will be able to communicate messages to your child in the event of an emergency. If you can't get through as all lines are busy, then leave a message and it will be picked up.*

### **My child needs their phone walking to and from school?**

*Keeping children safe is our main priority, and as such the school recognises that students' use of mobile phones to and from school could aid this. However, the school expects when students enter the school site, phones are turned off and stored safely. The school cannot accept any responsibility for any loss or damage.*

## **Parental Support**

The use of mobile phones and social media is an issue that schools and parents need to work on in partnership. There are some key things you can do to support your child's use of social media and mobile phones:

- *Take an interest and talk about it!*
- *Agree house rules on when and how long they can go online, and which sites they can access.*
- *It's a good idea to give their eyes and minds at least one hour of rest before bedtime.*
- *Be good role models and put your phone and tablet away too.*